

SCUOLA DI SCIENZE GIURIDICHE, POLITICHE ED ECONOMICO-SOCIALI

CURRICULAR TRAINEESHIP PROPOSAL	
NOME IMPRESA, RAGIONE SOCIALE ED INDIRIZZO	<p>IBF FOUNDATION Corso Vittorio Emanuele 94 Torino</p>
FIGURA RICERCATA	<p>Assistant for the ICA World team based in Turin's office.</p> <p>ICA World – International Consulting Alliance is a unique network of independent Member Organisations and Top Experts working on donor-funded development cooperation projects in different beneficiary countries. IBF International Consulting and its four close partners founded the Alliance in 2012. Currently it counts 80 Member Organisations worldwide, each of them with a specific technical or country expertise.</p> <p>ICA World's interactive online platform, networking events and online webinars enable the Members to react fast and efficiently to funding agencies' open calls and to increase their chances of winning new projects together. The goal of the network is to build long-term partnerships, sharing experiences and good practices as well as ensure high-quality project delivery and make a sustainable impact.</p>
ATTIVITÀ DA SVOLGERE	<p>-Support the ICA World team in stimulating cooperation among network's partners (e.g. private companies, NGOs, semi-public organisations and independent consultants), with the aim to increase their success in tendering for projects funded by international donors.</p> <p>-Continuously seek to improve the ICAnet Platform and promote its use among the Members.</p> <p>-Active involvement in the organisation of ICA online activities, meetings and events.</p> <p>-Assist with the ICA World internal and external communication activities.</p> <p>-Administrative support to the team.</p>
CONOSCENZE E CAPACITÀ ACQUISIBILI	<p>The trainee will have the opportunity to learn more about the ICA network activities, mission, and values.</p>

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	<p>She/he will have the opportunity to improve the following skills:</p> <ul style="list-style-type: none"> - COM and social media skills - event organisation - project management -team work -business research and networking activities - development cooperation stakeholders and procedures
ALTRI REQUISITI RICHIESTI	<ul style="list-style-type: none"> -Be a final year Bachelor student or a student enrolled in a Master programme. -Have proven interest or experience in consultancy, development aid projects and/or international affairs. -You possess knowledge of the European Commission and/or other funding agencies' tendering and decision-making procedures. -Digital and marketing skills will be considered an asset (e.g. experience with the production of publications, design tools, photography, photo/video editing, social media). -You are service-minded, pro-active and outgoing and have excellent communication, interpersonal and organisation skills. Experience in organising events is preferred. -You are a "doer", someone who makes things happen, who finds creative solutions to achieve the team objectives. -You have an excellent command of English and proficient knowledge of French or Spanish. Knowledge of other languages is a plus. -Strong IT skills are required (MS Excel and MS Word proficiency).
SEDE DI SVOLGIMENTO DEL TIROCINIO	<p>IBF office in Corso Vittorio Emanuele 94 Torino + Smart Working with laptop provided by IBF for the traineeship's duration.</p>
DURATA TIROCINIO	<p>3/6 months (depending on the student needs)</p>
FACILITAZIONI PREVISTE	

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NOTE	
RIFERIMENTI AZIENDA PER INOLTRO CV	<p>Simona Comin IBF Foundation Director comin@ibf-foundation.org tel: +39 328 39 22 763</p>
PERIODO DI VALIDITÀ DELL' ANNUNCIO	