



**UNIVERSITÀ
DI TORINO**

Dipartimento
Culture, Politica
e Società

**CALL FOR INTERNATIONAL MOBILITY GRANTS
FOR THESIS RESEARCH ABROAD
FOR STUDENTS ENROLLED
IN MASTER'S DEGREE PROGRAMS
OF THE DEPARTMENT OF CULTURES, POLITICS AND SOCIETY
ACADEMIC YEAR 2023/24**

Art. 1 – Institution

With regard to the resolution of the Council of the Department of Cultures, Politics and Society of the University of Turin (hereinafter referred to as the Department) dated 07/12/2023, the Department hereby announces international mobility grants for the academic year 2023/2024 to prepare master's theses abroad. The stay abroad cannot be less than 30 days and no mobility periods exceeding 60 days will be funded. In addition, mobility periods for thesis research that have already been carried out will not be considered: the grant will only cover research periods starting from the day after the grant is awarded.

The research stay abroad must be completed by the deadlines set for each application window:

| Application dates | Outcomes from | Deadline by which mobility must be completed |
|---|----------------------|---|
| First window: 11/12/2023 - 12/01/2024 | 29/01/2024 | 30/04/2024 |
| Second window: 30/01/2024 - 05/04/2024 | 29/04/2024 | 30/09/2024 |
| Third window: 30/04/2024 - 06/09/2024 | 30/09/2024 | 28/02/2025 |



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Art. 2 – Requirements

Students may apply for the grant if they are enrolled in the newest system (DM 270/04), in one of the Master's degree programmes led by the Department:

- Antropologia culturale ed etnologia
- Area and Global Studies for international cooperation
- Comunicazione ICT e media
- Comunicazione pubblica e politica
- Economic analysis and policy
- Politiche e servizi sociali
- Scienze del governo
- Scienze internazionali
- Sociologia

Those applying must meet the following requirements:

- Having paid their tuition fees relating to A.Y. 2023/24;
- Have clearly identified, in agreement with their thesis supervisor, the topic of their dissertation.

Those applying in the first window **must have registered at least 60 CFUs of the master's degree program by 01/10/2023**, with a weighted average of at least 26/30.

Those applying in the second window **must have registered at least 72 CFUs of the master's degree program by 30/03/2024**, with a weighted average of at least 26/30.

Those applying in the third window **must have registered at least 87 CFUs of the master's degree program by 30/08/2024**, with a weighted average of at least 26/30.

Art. 3 – Required documentation

Those wishing to apply must submit the following documentation:

- **Curriculum Vitae** in [Euro-pass](#) format, with self-certification of language level;



- **Project work (Annex A)** of a maximum length of 7,000 characters (spaces included), signed by the student and the thesis supervisor. The project work must develop the following points:
 - a) thesis topic, research hypothesis in relation to the state of the art and expected graduation session (maximum 2,500 characters);
 - b) activities to be carried out abroad, learning objectives, expected outcomes, benefits of mobility, any previous experience and contacts with the host institution/body (maximum 3,000 characters);
 - c) research methodology (maximum 1,500 characters);
- **Acknowledgement of contact**, letter or email of acceptance from a **contact person** abroad indicating the name of the host institution;
- **Self-certification of not having benefited from**, or not having been awarded in the past, **scholarships for research periods abroad for dissertation preparation** (Annex B, see art. 6);
- **Copy of identity document.**

Art. 4 – Modalità di presentazione della domanda

Applications must be submitted by filling in the [online form](#) in one of the windows indicated in Art. 1.

Applications will not be considered if they:

- Are incomplete;
- They were submitted after the deadline and in a different manner than indicated here;
- Lack self-certification signatures;
- Lack or have insufficient biographical data.

Art. 5 – Ranking criteria



The ranking list will be drawn up by a special committee, appointed by the Department Council on 18/01/2023 and composed of three faculty members. The criteria used will refer to the academic record and research project:

1. Research project (points 60 out of 100):
 - Originality, clarity of exposition, theoretical-methodological coherence.
2. University curriculum (points 40 out of 100):
 - Weighted average of grades earned in the master's degree program (minimum 26/30);
 - Number of credits earned in relation to the year of the course.

The Commission may require an in-person interview with all candidates if it needs further information not specified in the documentation submitted. In the event of a tie, the youngest applicant will have priority.

Art. 6 – Conditions of international mobility grants, amounts and incompatibilities

The budget for this Call is **18.500,00 €** (20.072,50 € administration gross, financed by the RAMF_DID_AUTO_23_02 fund) and will be divided in the three application windows:

| Application window | Foreseen budget |
|--|-------------------|
| First window 11/12/2023 - 12/01/2024 | 30% of the budget |
| Second window 30/01/2024 - 05/04/2024 | 40% of the budget |
| Third window 30/04/2024 - 06/09/2024 | 30% of the budget |

Le borse di mobilità internazionale saranno così composte:

- Monthly grant paid on the basis of ISEE value, for a maximum of 2 months:



| ISEE value | Monthly grant |
|------------------------|---------------|
| ISEE < 20.000 | 600,00 € |
| 20.001 < ISEE ≤ 30.000 | 500,00 € |
| ISEE > 30.000 | 400,00 € |

- Travel grant calculated on the basis of distance in kilometres:

| Distance in kilometres | Travel in kilometres |
|--------------------------|----------------------|
| Between 100 and 1999 km | 250,00 € |
| Between 2000 and 4000 km | 500,00 € |
| More than 4000 km | 750,00 € |

The scholarship will be disbursed in *two instalments*: an advance payment equal to 70% of the grant, paid before departure following the receipt of travel bookings, and the rest after the return and the CFU recognition for thesis research mobility. Both (monthly amount and travel contribution) are relevant for IRPEF and IRAP taxation. For IRPEF, the beneficiary must fill in the Tax Deduction Form in which he/she must indicate any other amounts received during that calendar year: any tax due will be calculated on the basis of this declaration.

Mobility grants are incompatible with:

- Scholarships granted for the same purpose (research periods abroad for the preparation of the dissertation) and/or for the same mobility period, granted by public or private bodies, with or without competition;
- Other mobility grants awarded by the Department of Cultures, Politics and Society.

They are, instead, compatible with international mobility grants provided by EDISU. They can also be combined with Erasmus mobility grants and other international mobility grants awarded by the University, provided that the funded period of stay abroad does not coincide.



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The duration of the stay abroad may not be less than 30 days and mobility periods exceeding 60 days will not be financed by the Department (rounding up to 3 days out of 60).

The insurance conditions offered by UniTo are illustrated at the following link:

<https://www.unito.it/universita-e-lavoro/tutela-e-assistenza/assicurazioni>.

Art. 7 – Communication methods and reasons for exclusion

The ranking list will be published on the Department's website in the [dedicated section](#).

Within 5 days of the publication of the ranking list, the winners must notify international.cle@unito.it of their acceptance, under penalty of forfeiture. In the event of withdrawal or non-confirmation of acceptance by the winners, the definitive ranking list will be drawn up within 5 days. In the event of late renunciation, no further ranking changes will be made.

For all official communications between the Department and students in relation to this call for applications, the institutional account and e-mail address of the International Office of the CLE Campus must be used: international.cle@unito.it, specifying in the subject line: BORSE TESI ALL'ESTERO CPS 2022/23 (CPS 2022/23 THESES GRANTS ABROAD).

Applicants are required to check the Call, the required documentation, the ranking lists, the deadlines and the administrative formalities on the Department's website. No individual communications will be given.

Art. 8 – Grantee obligations upon return

In order to receive the remaining mobility grant and the CFU recognition for thesis research mobility, the grantee must submit the following to the International Office of the Hub of Law and Social Sciences within 15 days of returning from abroad:

- A report signed and approved by the thesis supervisor;



- The original travel (boarding pass) and accommodation documents proving the stay in the city/country indicated in the application;
- A certification by the host supervisor of the student's actual research period;
- The form for recognizing thesis research abroad credits (DR form): the research carried out will be recognized in terms of CFUs obtained abroad on the student's career plan (in accordance with SA/5/2017/III/2 of 14/02/2017), with up to 3 CFUs per month (TAFE). Only upon credit recognition will the remaining 30% of the mobility grant be disbursed.

Art. 9 – Forfeiture

Those who fail to meet the requirements or have not submitted the necessary documentation may be disqualified at any stage of the selection procedure or not receive funding. The scholarship holder who, after starting the research abroad, fails to continue it without a justified and documented reason, or who is responsible for serious and repeated failures, will forfeit the grant, following a special Commission's decision. The loss of the right to the international mobility grant will result in a request for a full refund of the amount already received.

Art. 10 – Safety

If the Ministry of Foreign Affairs and International Co-operation advises against travel to the destination, or if the Department, having consulted the parties involved in the mobility project, considers it unsafe to send/retain grantees to/in the area, the mobility project may be suspended, modified, interrupted or cancelled.



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Turin, 11/12/2023

Department Director
Prof. Francesco Ramella
F.to



PRIVACY POLICY PURSUANT TO ARTICLES 13 AND 14 OF THE GDPR - EU REGULATION 2016/679

The University of Turin hereby announces that the candidate personal data acquired through this call, or any subsequent special collection methods, will be processed for its institutional teaching and research, in compliance with the general principles of need, relevance and not to excess, lawfulness and fairness, of the GDPR - EU Regulation 2016/679 on the protection of personal data. Pursuant to Art. 4, para. 2 of EU Regulation 2016/679 on the protection of personal data, processing is defined as "any operation or set of operations performed upon personal data or sets of personal data, whether or not by automatic means, such as collection, recording, organisation, structuring, storage, adaptation or alteration, retrieval, consultation, use, disclosure by transmission, dissemination or otherwise making available, alignment or combination, restriction, erasure or destruction". The personal data (name, surname, tax code, residence, address, email) conferred and acquired and the data related to the university career, requested for the purposes of admission to this call for applications and in any case produced by the University of Turin, will be collected and processed by authorised personnel, appointed to process such data with and without electronic instruments, in paper and electronic form and in an automated database for purposes connected with the performance of the University's institutional activities, in particular as regards the correct implementation of the administrative/accounting management of the candidates to this call for applications and the relative fulfilments. In particular, the following should be noted.

3. The provision of such data is mandatory for the purposes of assessing the requirements for participation in this call. Failure to provide such data shall result in non-admission to the aforementioned call and the failure to complete the relative procedure.
4. Data belonging to special categories may be processed for institutional teaching and research purposes.
5. By "special categories of personal data" is meant, pursuant to Art. 9 of the European Data Protection Regulation (679 of 2016) "personal data revealing racial or ethnic origin, political opinions, religious or philosophical beliefs, or trade union membership, as well as genetic



data, biometric data intended to uniquely identify a natural person, data concerning a person's health or sex life or sexual orientation";

6. In observance of administrative transparency and personal data protection regulations, the publication of rankings will preferably take place by means of the matriculation number or a different identification number.
7. Data concerning rankings or minutes shall be kept indefinitely. The retention of the remaining data is subject to the retention periods of the administrative acts containing them.
8. The Data Controller is the University of Turin, with registered office in Via Verdi 8 10124 Turin. Contact details: Switchboard +39 011 6706111, certified electronic mail (pec) box: ateneo@pec.unito.it. The legal representative is the Rector of the University of Turin.
9. The Data Protection Officer - DPO can be contacted at the following email address: rpd@unito.it.
10. Data rendered anonymous may be used, also in aggregate form, for the purpose of drawing up statistical reports. You will be able to exercise your rights over your personal data at any time, in accordance with Articles 11, 12, 15, 17, 18, 20 of the GDPR - EU Regulation 2016/679, against the data controller, by writing to: International Office of the Hub of Law and Social Sciences of the CLE Campus international.cle@unito.it.

If data subjects believe that their data has been processed unlawfully, they have the right to refer to the Supervisory Authority to lodge a complaint.